

RAYTOWN C-2 SCHOOL DISTRICT
SCHOOL BUS TRANSPORTATION RULES AND REGULATIONS
2016-2017 School Year

SAFETY PROCEDURES

- Regular schedules must be observed. The bus cannot wait for tardy passengers. Please be on time.
- Students must be at designated loading point 5 minutes BEFORE scheduled bus arrival time. Parents and students will be notified of the approximate pick-up time. Being on the porch or inside the door does not constitute being at the bus stop.
- Parents please call the transportation office in advance if your student will not be riding the bus. The night before would be appreciated. Transportation office phone number is 816-268-7170.
- Students must observe driver's instructions at all times.
- Students must wait for the bus at their designated stop. Never stand in the roadway. A student who must cross the roadway to board and/or depart from the bus shall pass in front of the bus no closer than (10) feet, look in both directions and proceed to cross the roadway only on signal from the driver. **NEVER CROSS BEHIND THE BUS.**
- A student will depart from the bus at a designated point unless written permission to get off at a different scheduled point is given to the driver by the parents/guardians and signed by school personnel.
- All students shall be received and discharged through the right entrance door. **EMERGENCY DOOR IS FOR EMERGENCY USE ONLY.** Departing through the back door without permission will be considered a major infraction.
- For a student to ride an alternate bus a parent/guardian must send a written note stating the alternate bus number and address where the student will be departing the bus. This must be signed by the school and given to the driver.
- Video cameras are installed on every Raytown C-2 District School Bus. The videos can be monitored at any time by school officials and students can be held accountable for actions displayed upon the bus viewed on videos.
- The driver may assign a seat to any student at anytime.
- Students shall remain in a normal forward facing position with feet and hands out of the aisle while the bus is in motion. Book bags and other belongings (including musical instruments and sporting equipment shall be kept out of the aisle).
Musical instruments too large to bring on bus (but not restricted to): Accordion, Baritone Saxophone, Cello, Drums, Guitar, Sousaphone (form of Tuba), String Bass and Tuba.
Instruments that may be transported safely are: Baritone, Clarinet, Cornet, Flute, French horn, Oboe, Alto Saxophone, Tenor Saxophone, Trumpet, Viola, and Violin, Small Drum.
- Skateboards are not allowed on buses. Cell phones/electronic devices can be used sparingly on the bus; however, privilege can be lost if the use of cell phone/electronic device causes a disruption in any way.
- Permission to open windows must be obtained from the driver. All articles and objects shall remain within the walls of the bus until the student departs. Throwing objects out of bus windows will result in an immediate and indefinite suspension. Property damage resulting from a student throwing an object out of the window will be the responsibility of the student to pay for. **NEVER EXTEND ANY PORTION OF YOUR BODY OUT BUS WINDOWS.**
- Waste containers are provided on all buses for use by the riders. Putting trash on the floor of the bus is prohibited.
- Quiet talk and subdued laughter will help prevent the diversion of the driver's attention, thus averting the possibility of an unnecessary and serious accident. Respectful communication by students and driver shall be observed at all times.
- A student who damages seats or other equipment will be expected to pay the cost for repair and/or replacement before transportation eligibility resumes for that student. **Minimum** cost for a bus seat is \$70.00
- Throwing objects, standing while bus is moving, putting trash on the floor, placing any part of the body out the window, scuffling, loud talking, screaming, shouting, or any inappropriate behavior will not be permitted.
- Respectful communication among riders and driver shall be observed at all times.
- Animals, glass containers or other dangerous objects are not permitted on buses. Balloons are permitted if they can be held down in the students lap and not interfere with the drivers' line of sight. All sporting equipment must be inside a bag or backpack.
- Students must refrain from sexual and other forms of harassment, which includes repeated behavior or words of a sexual/gender or demeaning nature that are unwelcome, intimidating and make another person feel uncomfortable. Bullying will not be tolerated.
- Eating, drinking, and the use of tobacco or drug products of any kind are **PROHIBITED.**
- Knives, firearms, weapons, or facsimiles thereof are prohibited (STATE LAW). Immediate suspension will result.
- Riders shall observe the rule of "quiet" when the bus is approaching and crossing railroad tracks (STATE LAW).

*** FAILURE TO FOLLOW THESE REGULATIONS MAY RESULT IN SUSPENSION FROM TRANSPORTATION. ***

***NOTE TO PARENTS AND GUARDIANS: PLEASE DO NOT STEP UP ON THE BUS AT ANY TIME. IT IS AGAINST THE LAW FOR ANY PERSON(S) NOT AUTHORIZED TO RIDE TO BOARD A SCHOOL BUS. IF YOU NEED TO SPEAK WITH SOMEONE FROM THE TRANSPORTATION DEPARTMENT PLEASE CONTACT US AT 816-268-7170.**

VIOLATION NOTICE INFORMATION

General Bus Rules (Minor infractions) not limited to but could include:

1. Follow directions the first time they are given.
2. Sit in the assigned seat, facing forward with feet on the floor.
3. Swearing, loud obnoxious behavior, or putting hands, feet, or objects on others ("horse play") will not be tolerated.
4. No eating or drinking on the bus. Students are only allowed to eat/drink on the bus when on select out-of-town events and are expected to clean up any messes that may occur.
5. Students should not litter, write on or damage the bus or anyone else's property in any way.
6. Loud music is not allowed on the bus at any time.
7. Students are not allowed to get off the bus at any place other than their assigned stop without written permission from their parent/guardian, along with the Principal's signature.

***All succeeding offenses in the minor category will be treated as Major Infractions. A School Bus Success Plan may be developed at any time to help the student with riding successfully.**

***Major Infractions not limited to, but could include:**

- a. hanging out of windows while bus is in route.
- b. Throwing or shooting objects.
- c. Physical aggression of any kind against any person.
- d. Possession or use of tobacco, alcohol or any controlled substance.
- e. Vandalism to the bus. Student will be expected to make restitution.
- f. Lighting matches firecrackers or any other flammable object or substance.
- g. Holding on to, or attempting to hold on to, any portion of the exterior of the bus.
- h. Extreme disrespect toward the bus driver.
- i. Other behaviors as determined by the Director of Transportation or Building Administrator.